Form No.-224

Revision 1.0

Scales of Punishment for the use of Unfairmeans to be recommended by Disciplinary Action Committee.

Sl. No.	Nature of offence	Punishment
1.	**Possession of printed / Xerox / written materials** pertaining / not pertaining to the day's examination, or pertaining to the examination already appeared by the candidate in the form of book or loose sheets that have been made use / not use of in the examination.	Concerned papers written by the examinee in that sitting will be cancelled.
2.	**Possession of** Programmable Calculators, Mobile, Phones. Pagers. Organizers, Digital memory pad etc. with/without matters related to the day's examination stored in them and made use of them or not in the examination.	All papers including practicals of the concerned semester written by the examinee will be cancelled.
3.	**Writing** any matter, formula, definitions, sketches pertaining / not pertaining to the day's examination in any part of the candidate's body, dress, instrument box, calculator cover, wall, table, drawing board, question paper, hall ticket etc. and made use of them or not in the examination.	Concerned papers written by the examinee in that sitting will be cancelled.
4.	**Writing** any appeal to Examiner offering money or any irrelevant matters in the answer book, attaching money in answer books and giving contact address, telephone numbers etc.	All papers including practicals of all semester written by the examinee in that Board examinations will be cancelled.
5.	**Writing** the registration roll number anywhere in the answer book or additional sheets other than in the space provided.	Concerned papers written by the examinee in that sitting will be cancelled.
6.	**Noting down** the answers of problems in his/her question paper before leaving the Hall.	Concerned papers written by the examinee in that sitting will be cancelled.
7.	**Tearing off sheets** from the answer book.	Concerned papers written by the examinee in that sitting will be cancelled.
8.	**Talking** with neighbors, showing signs or signals to others in the hall/verandah.	Concerned papers written by the examinee in that sitting will be cancelled.
9.	**Exchanging** with neighbors hall tickets, question papers, scales, calculator, instrument box etc. with any formula, answers, sketches, hints related to the day's examination written on them. (Applicable for both / all examinees involved)	All papers including practicals of the concerned semester written by the examinee will be cancelled.

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10.	**Showing** the answer book / additional sheet to the neighbors or allowing them to copy. (Applicable for both / all examinees involved)	All papers including practicals of the concerned semester written by the examinee will be cancelled.
11.	**Giving/Getting** the main answer book or additional sheet to from neighbor for copying. (Applicable for both / all examinees involved)	All papers including practicals of the concerned semester written by the examinee will be cancelled.
12.	**Writing** cine songs, stories, poems or drawing sketches irrelevant to the subject in the answer book or additional sheet.	Concerned papers written by the examinee in that sitting will be cancelled.
13.	**Writing** the examination even after the final bell, not obeying to hall invigilator's instructions.	Concerned papers written by the examinee in that sitting will be cancelled.
14.	**Striking off** all the pages including the correct answers written by him/her in the answer book, when being caught for any act of malpractice.	Concerned papers written by the examinee in that sitting will be cancelled.
15.	**Telling** the answer or formula related to any of the question to others writing the same examination.	All papers including practicals of the concerned semester written by the examinee will be cancelled.
16.	**Inserting** pre-written additional sheet(s) having matters related to the subjects of the day's examination into the main answer book.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for two more semester of Board examinations.
17.	**Replacing** the answer book supplied in the hall by pre-prepared answer book brought by the candidate himself / herself or got from outsiders.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for four semesters of Board examinations.
18.	**Writing** answer in main answer book or additional sheets from outside the hall and passing the same to any candidate writing the examination for replacement/attachment.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for six semesters of Board examinations.
19.	**Refusing** to give written statement, refusing to receive show cause notice, absenting from enquires, running away from examination hall when caught for any malpractice, trying to destroy the evidences by tearing / swallowing / erasing / throwing away the bits, materials etc.	All papers including practicals of all semester written by the examinee in that Board examinations will be cancelled.
20.	**Writing** filthy indecent/vulgar words or sketching obscene figures etc in the answer book or additional sheets attached.	Concerned papers written by the examinee in that sitting will be cancelled.

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21.	**Acts** of threats, violence, creating disturbance inside / outside the examination hall, preventing other candidates from entering the hall, misbehavior with the supervising staff etc.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for two more semester of Board examinations.
22.	**Repetitive** action of malpractice either in the same sitting or in different sittings in the course of his/her study.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for two more semester of Board examinations.
23.	**Taking** away with him her the written answer book, without handing over the same to the invigilator.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for two more semester of Board examinations.
24.	**Trying to take away or damage** other candidate's answer book.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for four semester of Board examinations.
25.	**Violating** any other special rules / regulations prescribed then and there by the Board of Examinations.	All papers including practicals of the concerned semester written by the examinee will be cancelled.
26.	**Impersonation** Arranging some other person to write the examination for the candidate (or) attempting to write the examination for somebody else.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for six semester of Board examinations.
27.	**Assaulting physically** or attempting to attack any examination staff while being caught booked for any malpractice.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for six semester of Board examinations.
28.	Causing damage to examination records.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for six semester of Board examinations.

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29.	**Arranging outside persons** to terrorise the examination staff.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for six semester of Board examinations.
30.	**Leaving the examination hall** with the question paper of the day's examination before the expiry of the period prescribed by the Board of Examination normally 30 minutes from the end of examination in spite of the warning invigilator / centre superintendent.	Concerned papers written by the examinee in that sitting will be cancelled.
31.	**Causing damage** to the belongings of person engaged in Examination work as an act of vengeance.	All papers including practicals of all semester written by the examinee in that Board examination will be cancelled and the candidate will be debarred for six semester of Board examinations.
32.	If an examiner reports during evaluation that answer written in two or more answer book tally and charge of mutual copying or copying from a common source is established. (Applicable for both all examinees involved)	All papers including practicals of the concerned semester written by the examinee will be cancelled.
33.	If an examinee remains outside the examination hall for more than six minutes and the Centre- Superintendent reports that the examinee utilized his absence for use of unfair means.	Concerned papers written by the examinee in that sitting will be cancelled.

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Secretary,
State Board of Technical Education,
Bihar, Patna